

**LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
29 Stoddard Road, Bantam, CT 06750
April 9, 2015 ~ 7:30 p.m.**

CALL TO ORDER: Chairman David R. Wilson called the meeting to order at 7:35 p.m.

ROLL CALL: Present: David Geiger, Robert D'Andrea, Christian Bratina, William Buckley, James Koser. Also present was Ted Donoghue, Plant Superintendent, and Ann Combs, Recording Secretary. J. Healy, Public Works Director, arrived 7:49 p.m.

Absent: None

SEATING ALTERNATES: None required

MINUTES

Regular February 19, 2015: Motion: C. Bratina moved to adopt the meeting minutes of 2/19/15, and J. Koser seconded. C. Bratina, J. Koser and D. Wilson voted aye and the motion carried. All others abstained because of absence.

Regular March 12, 2015: Motion: W. Buckley moved to adopt the 3/12/15 minutes with one amendment and R. D'Andrea seconded. All voted aye and the motion carried. The amendment was to delete the second sentence under Treatment Plant Report b) Operational that said, "Year to date they are about 18% ahead of last year."

BUSINESS

1) Public Requests

a) **Betsy Glassman:** Ted Donoghue said Ms Glassman reported having a difficult year moving to Maryland and then moving back. She did not receive her bill in time and Sandy sent her another one in March with late fees included. She is asking to have \$42.58 in late fees waived. **Motion:** W. Buckley moved to deny the request and D. Geiger seconded. It was agreed that sewer users are responsible for paying their fees and the Commission by state statute cannot waive late fees or interests for a user. All voted aye and the motion carried.

b) **418 Torrington Road - Lanthier:** T. Donoghue presented the site plan map for Aaron Lanthier, prepared by Berkshire Engineering and Surveying. Jim Osowiecki, the contractor, was also present. Ted explained that he shot lines from a benchmark to the manhole rims. W. Buckley said the property should have a separate lateral that was omitted originally. **Motion:** W. Buckley moved to lay a new lateral across Torrington Road. R. D'Andrea seconded, all voted aye and the motion carried. Ted will work with Jack to go out to bid to hire a contractor to install this new lateral.

2) **217 Circle Drive Sewer Line Blockage:** T. Donoghue reported that on 3/27/15 they got a call for a flooded basement and blocked sewer line at 217 Circle Drive. The flusher truck came and cleared the blockage. The local septage hauler came and pumped out 1100 gallons. They pumped 400 gallons more from the front of the house. Ted thought the blockage came from surgical gloves and wipes from Bantam Village. They are waiting for a report from the insurance.

- 3) **Safety:** Ted reported that he himself had a slip but no fall. He went to St. Francis to be checked because of stiffness.
- 4) **Commissioners' Requests:** None
- 5) **Public Works/Treatment Plant Report**
 - a) **Easements:** R. D'Andrea said he talked to Oren Boynton, and also reported the library is done. They need a name for the LLC for 159 South Street.
 - b) **Operational:** Ted reported higher flows for March, almost double the flow from February. The average daily flow was 643,000 gallons and the total flow was 19.924 MG. Effluent BOD removal was 95% and TSS removal was a little less than 94%. The daily average of total nitrogen released was 28.4 lbs/day. This was the first time since last year that it was over 24 lbs. They removed 52,000 gallons of sludge for final disposal. A sewer line blockage at 94 East Street was cleared. An incident on 3/27/15 occurred due to high flows, high SVI's and very cold effluent where the west tank burped solids over the weir. Ted reported the partially treated bypass of 0.109 MGD to the DEEP.
 - c) **Septic:** They processed 25,250 gallons of septage for March.
 - d) **Equipment:** The anoxic mixer that failed in the east tank was replaced with a refurbished unit, and they will need to get a price for repair of the mixer. A monitoring equipment failure on the influent composite sampler was repaired 4/6/15.
 - e) **Energy:** Ted reported having the energy audit follow-up meeting and will be doing research on the plant heating system. D. Wilson said an important question to answer is what the thickener requires.
- 6) **Financial Report:** T. Donoghue reviewed the report and said labor dollar as are fine. He is watching Professional Services Other (3201-52111) and will have to micromanage the sludge hauling, as the budget will be tight.
- 7) **Budget FY 15-16:** T. Donoghue said he is comfortable with electricity year to date based on consumption. He increased Professional Services 3201-52111 to cover J. Healy's and Finance Department services. He also increased sludge processing by \$6,000. After discussion on revenue vs budget, changes made were to reduce Capital Non-recurring by \$7,320, leaving it at \$32,680, so the budget request total matches the total revenue for a balanced budget. **Motion:** W. Buckley moved to approve the proposed budget with the above changes and J. Koser seconded. Upon voting all voted aye and the motion carried.
- 8) **Quarterly Goals and Objectives:** None discussed
- 9) **Adjournment: Motion:** W. Buckley moved to adjourn at 9:08 p.m. and R. D'Andrea seconded. All voted aye and the motion carried.

Respectfully submitted,

Ann D. Combs, Recording Secretary